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|  | Green Soles Adventure Club |
| Suite F, 16 Hiker’s Way, Chicago, IL 992233, USA 304-555-6488 |

Insert Date

<Address Block>

Dear <name>:

Another year is quickly coming to a close - we hope you are well on your way to achieving all your goals for 2012.

Every year Green Soles holds a ski weekend event on the first weekend in December. As in previous years, we will kick off at the Meet & Greet on Friday night, and Saturday will be a full day starting with sit-down breakfast and the annual meeting, followed by a Gala Dinner in the evening. Rise and shine on Sunday morning to a buffet breakfast before you leave or take advantage of the winter playground.

That’s no surprise! The big surprise is where the meeting will be held. Thanks to Tolano Adventure Tours, we have reserved one full floor at the Four Season’s Resort in Whistler, BC - home of the 2010 Winter Olympic Games. The snow conditions are predicted to be as fabulous as this last winter and we should be in for some fantastic night skiing!

We are looking forward to another successful annual meeting. Members from the various sub-groups within Tolano will be giving updates and telling stories of their latest adventures. We also have a couple of fantastic keynote speakers lined up.

At the end of the weekend the only question will be: what will you remember the most - the skiing or the meeting?

Please **RSVP** by October 15, 2012. To secure a room, please book early and send in your deposit.

<first name>, we hope you can join us, get together with new and old friends, find out what else Green Soles has to offer and, of course, have lots of fun.

See you on the slopes!

To your sole,  
  
  
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